

TEXAS DEPARTMENT OF AGRICULTURE

# FOOD DISTRIBUTION

3E'S OF HEALTHY LIVING  
EDUCATION, EXERCISE AND EATING RIGHT

*Program*

## January 2025 Monthly Newsletter

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### RELEASE: Updated H1639 Temperature Record Form

TDA has posted an updated H1639 Temperature Record Form and Instructions on the TEFAP and CSFP Administration/Forms pages. The form was updated to include columns for documenting dry storage temperatures.

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### Updated Requirements Related to Confidential TEFAP Participant and Applicant Information

On October 31, 2024, USDA Food and Nutrition Service published the Food Distribution Programs: Improving Access and Parity Final Rule. The final rule added more requirements pertaining to protecting the confidentiality of TEFAP applicants and participants. Beginning December 30, 2024, all Contracting Entities administering TEFAP must ensure that they are in compliance with important regulations.

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### USDA Foods Ordering Updates

#### **CSFP:**

Calendar Year (CY) 2025 orders placed by TDA on behalf of food banks were rolled up in WBSCM by 9/27/24 for delivery periods of January 2025 through March 2025.

Ready to Eat (RTE) Cereals - Available for States to order for CY2025 as full truckload quantities to each food bank destination. Please prepare to accommodate the increased quantities of these RTE Cereals:

- 110373 Cereal Wheat Shredded = 2,016 cases
  - 111732 Cereal Wheat Bran Flakes = 1,344 cases
  - 111740 Cereal Corn Flakes = 1,248 cases
  - 111741 Cereal Oat Circles = 1,248 cases
- Multi-Food Warehouse – USDA FNS is working with Paris Brothers to address the current nationwide delivery delay issues, which are mostly impacting FDPIR (Indian Reservations) and States that order directly from this warehouse. At this time, these delivery delays do not impact Texas as there are no multi-food deliveries currently scheduled or anticipated for the remainder of CY2024
- Reminder: Per USDA FNS guidance, food banks must be ready to receive all multi-food deliveries on the dedicated “Req. Delivery Date” associated with each “Sales Order #”, should any deliveries occur. Note: TDA does notify food banks in advance of approved multi-food order.
- WBSCM Multi-Food Requisition Report search parameters:
- For CY2024 – 01/01/2024 through 12/31/2024
  - For CY2025 – 01/01/2025 through 12/31/2025

**TEFAP:**

CY 2025 orders placed by food banks were rolled up by TDA in WBWCM by 9/27/24 for the delivery periods of January 2025 through March 2025. CY 2025 orders for delivery periods April 2025 through June 2025 are due in WBSCM by 12/11/2024.

Ready to Eat (RTE) Cereals - Available for food banks to order for CY2025. However, the entire Southwest Region (SWR) is only allowed 9 truckloads per month. Food banks may place orders for their desired truckload quantities for available delivery periods. However, truckload approval is at the discretion of the USDA FNS SWR Office. Please be prepared for possible delivery period changes and/or cancellations of these RTE Cereals:

- 111703 Cereal Toast Wheat = 2,160 cases
  - 111732 Cereal Wheat Bran Flakes = 1,344 cases
  - 111740 Cereal Corn Flakes = 1,248 cases
  - 111741 Cereal Oat Circles = 1,248 cases
- Seasonal Fruits & Vegetables – WBSCM Catalogs display for CY 2025 and CY 2026. However, the estimated Entitlement for CY 2026 will be loaded into WBSCM in late-February 2025 to early-March 2025 with a Due Date of 3/12/25.
- WBSCM Entitlement/Bonus Summary Report – Generate periodically to

update your records, track and commit any available "Ent. Balance" towards desired available Materials on open catalogs.

**CSFP & TEFAP:**

• WBSCM Requisition Status Report - Generate periodically to update your records "Sales Order Status" of ordered Materials and Quantities of each "Sales Order #". Requisition Status Reports search parameters:

- For CY2024 – 01/01/2024 through 12/31/2024
- For CY2025 – 01/01/2025 through 12/31/2025

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## **PY25 S/FMNP Annual Contract Renewal and Agreements due in TXUNPS by Thursday, 1/16/25**

It is time to submit renewals and new agreements for the Farmers' Market Nutrition Program (FMNP) and The Senior Farmer's Market Program (SFMNP), CFDA #10.572 for Program Year 2024-2025 in TXUNPS.

Please note that the new PY 2025-2027 FMNP Agreements will be completed this year, as all older agreements expired on December 31, 2024.

• The **FMNP Agreements** can be found on [squaremeals.org](https://squaremeals.org) under Programs > Farmers Market Nutrition Program > Administration/Forms or at this [link](#).

- Annual Audit
- **Form H1406**- FMNP Plan of Operation
- **Form H1420**- Farmers Market Location and Site Information
- **Form FMNP-01**-FMNP Agreement Between TDA and Contracting Entity- revised 9/2024
- **Form FMNP-01A** -FMNP Agreement Between TDA and Contracting Entity – AMENDMENT- revised 9/2024 (If the CE fully operates and controls the FMA, must also complete and submit)

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## **NEW Course Offering: Stronger Together: Empowering Your Food Pantry through Food Bank Partnerships**

Staff and volunteers who work at emergency feeding organizations such as food banks, soup kitchens, and housing authorities: we have two

new [training videos](#) for you!

- 1) Benefits of Becoming a Certified TEFAP Recipient Agency Food Pantry
- 2) Where Do TEFAP Recipient Agency Food Banks Get Their Products?

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## TANS Update

The Texas Automated Nutrition System (TANS) will replace TX-UNPS for administration and management of all programs beginning with Program Year 2026 applications. Timelines, resources, and updates are available now on the [Systems Hub](#).

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TEXAS DEPARTMENT OF AGRICULTURE  
**COMMISSIONER SID MILLER**



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